



TOWN OF THOMPSON'S STATION SIGN REVIEW CHECKLIST

- One completed application packet including
 - Application form
 - Project proposal statement

- Site Plan - 2 copies, folded
 - Project title and location
 - Drawn to scale with north arrow and vicinity map (oriented toward the top of the sheet)
 - Property lines and dimensions of all existing and proposed conditions
 - Project details, including setbacks, existing and proposed square footage, floodplain area, etc.
 - Landscaped areas

- Sign Elevations – 5 copies, folded
 - Project title and location
 - Building elevations for each side of each building (label, north, south, east and west)
 - Sign details, including location, dimensions and sign area

- Color/Materials Board

- Color Rendering of all signs

- Processing Fee