

Town of Thompson's Station
Parks Board
Meeting Agenda
February 4, 2020

Meeting Called To Order

Consideration Of The Minutes Of The November 5, 2019 Meeting

Documents:

[NOVEMBER 5 2019 MINUTES2.PDF](#)

Public Comment

Old Business:

1. Recommendation For Parks Board Member To BOMA

- a. Millie Halvorson
- b. Matthew Barker
- c. Clayton Blunt
- d. Allie Olsen

Documents:

[PARKS BOARD MEMBER INTEREST FORMS.PDF](#)

2. Update On Projects

- a. Historic Sign/Markers
- b. ATP - Phase 2 greenway
- c. TAP - Phase 3 greenway -subcommittee formation to review applicants
- d. HB&TS Water Tower Update
- e. 30th Anniversary Update - Gia Card & Miriam Wiggins
- f. Community Outreach - subcommittee

Documents:

[RE_WATER TOWER UPDATE.PDF](#)

3. Community Garden Update - Gia Card

New Business:

4. Budget Report - Update Of The Parks Board Budget Report/CIP

Documents:

[PARKS BUDGET.PDF](#)

Adjourn

*This meeting will be held at 6:00 p.m. at the Community Center
1555 Thompson's Station Road West*

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson 's Station, Tennessee
November 5, 2019

Call to Order:

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:02 p.m. on November 5, 2019 at the Thompson's Station Community Center with the required quorum. Members and staff in attendance were: Chairman Jim VanVleet; Board Member Gia Card; Board Member Larry Simmons; Board Member Ward Engle; Town Planner Wendy Deats, Interim Planner Micah Wood, Public Works Supervisor Bryan King and IT Supervisor Tyler Rainey. Alderman Brandon Bell came in at 6:12 pm. Board Member David Coleman and Board Member Miriam Wiggins were unable to attend.

Approval of Minutes. The minutes of the October 1, 2019 regular meeting were presented.

After discussion, Board Member Engle made a motion to approve the October 1st, 2019 minutes as presented. The motion was seconded and carried by all present.

Public Comment.

Millie Halvorson – 2708 Brenda St. – Wanted to inform Board of a “Hills & Hollers” run through Sarah Benson Park & Preservation Park on Saturday, November 9th, 2019.

New Business

1. Flag Football Request

Mrs. Deats reviewed the request and recommends that the Board continue with the Policy that has been in place currently (not having organized sports in our Parks system).

After discussion, Board Member Simmons made a motion to continue with the current organized sports policy. The motion was seconded and carried by all.

2. Volunteer Software – Tyler Rainey

Mr. Rainey updated the Board on a few Volunteer Software programs that he has been reviewing. Mrs. Deats recommended to the Board approve the use of the software.

After discussion, Alderman Bell made a motion to approve the use of the Time Counts software to track volunteers. The motion was seconded and carried by all.

3. Qualifications for Greenway Trail (Phase 2)

Mrs. Deats recommended that the Board recommend Kimley Horn as the consultant for the phase 2 greenway project to the Board of Mayor and Aldermen.

After discussion, Board Member Simmons recommended Kimley Horn as the consultant for the phase 2 greenway project to the Board of Mayor and Aldermen. The motion was seconded and carried by all.

4. Update on Historic Sign Markers

Mrs. Deats informed the Board that Mrs. Holder with MTSU and the Town Mayor had some concerns with the language used on the historic markers. Mr. Wintery with the Heritage Foundation will be working with the Town to help the sign markers tell a story, as opposed to just pieces of information.

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson 's Station, Tennessee
November 5, 2019

5. Recommendation for Parks Board Members

After discussion, Chairman VanVleet made a motion to defer the recommendation for Parks Board Members to the February meeting. The motion was seconded and carried by all.

6. Update on Upcoming Events

- a. Christmas Tree Lighting** – Board Member Card gave an update with activities, performers and vendors.
- b. 30th Anniversary** – Board Member Card gave an update.

7. Community Garden – Board Member Card updated the Board.

8. Budget Report

Mrs. Deats reviewed the Budget report for the Board.

Adjourn

The meeting was adjourned at 7:14 p.m.

Jim Van Vleet, Chairman

Wendy Deats

From: Tyler Rainey <trainey@thompsons-station.com> on behalf of Tyler Rainey
Sent: Friday, October 25, 2019 8:12 AM
To: Wendy Deats; Jennifer Jones
Subject: Fwd: Online Form Submittal: Parks Board Interest Form

----- Forwarded message -----

From: <noreply@civicplus.com>
Date: Thu, Oct 24, 2019 at 8:11 PM
Subject: Online Form Submittal: Parks Board Interest Form
To: <info@thompsons-station.com>, <trainey@thompsons-station.com>

Parks Board Interest Form

First Name	millie
Last Name	halvorson
Address1	2708 Brenda Street
City	Thompson's Station
State	TN
Zip	37179
E-mail Address	m.halvorson19@gmail.com
Phone Number	6153053132

Introduce yourself and explain your interest in participating in the Parks & Rec. Advisory Board

My family have lived in Thompson's Station for 20 years. I previously served on the Planning Commission and was the chairman of the Planning Commission for 1 year. I am also on the board of Outdoor Encounter which is the organization that built Alexander Trails and the soccer fields by Heritage Middle School and the Mars dog park. I also wrote and assisted with the Safe Routes to School grant that connected Heritage Elementary and Middle schools with adjacent neighborhoods. I feel parks and greenways are a very important part of any community and I would love to serve on the advisory board to help with future plans of parks and greenways in Thompson's Station.

Wendy Deats

From: Tyler Rainey
Sent: Thursday, September 26, 2019 8:05 AM
To: Wendy Deats; Jennifer Jones
Subject: Fwd: Online Form Submittal: Parks Board Interest Form

----- Forwarded message -----

From: <noreply@civicplus.com>
Date: Wed, Sep 25, 2019 at 10:30 PM
Subject: Online Form Submittal: Parks Board Interest Form
To: <info@thompsons-station.com>, <trainey@thompsons-station.com>

Parks Board Interest Form

First Name	Matthew
Last Name	Barker
Address1	1912 Evergreen rd
City	Thompsons Station
State	Tennessee
Zip	37179
E-mail Address	mbarker620@yahoo.com
Phone Number	7326102829

Introduce yourself and explain your interest in participating in the Parks & Rec. Advisory Board

As a resident of Thompson Station the past 4 years with a young family, the parks have become a key part of our lives. From hiking the trails at Preservation Park and/or Sarah Benson Park, utilizing the Nutro dog park, and the use of the playground equipment (i think my kids have brought home all the sand from the sand box in their shoes), we have become quiet familiar with Thompson's Station's park facilities. As our community continues to grow, we must continue to review and determine if and what changes may be necessary to make it the best that we can. Balancing the the desires to maintain the rural aesthetics of our community while providing adequate and varied recreational opportunities can be like balancing on a knife. Your more than likely going to get cut, but its that challenge and opportunity to serve our community that I feel

Wendy Deats

From: Tyler Rainey
Sent: Thursday, September 26, 2019 10:47 AM
To: Wendy Deats; Jennifer Jones
Subject: Fwd: Online Form Submittal: Parks Board Interest Form

----- Forwarded message -----

From: <noreply@civicplus.com>
Date: Thu, Sep 26, 2019 at 10:46 AM
Subject: Online Form Submittal: Parks Board Interest Form
To: <info@thompsons-station.com>, <trainey@thompsons-station.com>

Parks Board Interest Form

First Name Clayton
Last Name Blunt
Address1 2508 Tapestry St
City Thompsons Station
State Tennessee
Zip 37179
E-mail Address claytonblunt1@gmail.com
Phone Number 6158380772

Introduce yourself and explain your interest in participating in the Parks & Rec. Advisory Board

Hello! My name is Clayton Blunt, I'm a resident of Thompsons Station located in the Canterbury subdivision. I own a State Farm agency in Nashville and served four years in the Marine Corps. My family and I (wife & two kids) are huge supporters of our towns wonderful parks and rec growth initiatives. I would love nothing more than to serve this community and help it grow in any way. I have also been participating in williamson country recreational sports programs since we moved here in 2015. I'm proud to be a resident of Thompsons Station, and would gladly give my time and energy to support it's growth.

Thank you!

Wendy Deats

From: Tyler Rainey <trainey@thompsons-station.com> on behalf of Tyler Rainey
Sent: Monday, October 28, 2019 8:09 AM
To: Wendy Deats; Jennifer Jones
Subject: Fwd: Online Form Submittal: Parks Board Interest Form

----- Forwarded message -----

From: <noreply@civicplus.com>
Date: Sun, Oct 27, 2019 at 10:36 PM
Subject: Online Form Submittal: Parks Board Interest Form
To: <info@thompsons-station.com>, <trainey@thompsons-station.com>

Parks Board Interest Form

First Name	Allie
Last Name	Olsen
Address1	4004 Red Brick Court
City	Spring Hill
State	TN
Zip	37174
E-mail Address	gracefullmom@gmail.com
Phone Number	9043479851

Introduce yourself and explain your interest in participating in the Parks & Rec. Advisory Board

Howdy! Our family owns land backing up to Preservation Park and we are in the process of building our dream home. We can't imagine a better place to raise our children!

As a parent, I enjoy our parks regularly & appreciate family hikes, playground visits & exercising. As a citizen, I'm grateful for the rural feel Thompson's Station's parks adds and I recognize the value this adds to our community.

I have a background in social media and marketing (I formerly worked to promote my hometown, St. Augustine, FL) and I am eager to find a way to knit into our community here and preserve its heritage while looking toward a "green" future.

From: tpuckett hbts <tpuckett_hbts@bellsouth.net> on behalf of tpuckett hbts
Sent: Wednesday, January 29, 2020 9:22 AM
To: Jennifer Jones
Cc: Micah Wood; Blake Roberts; Chris Parchman; James Hailey; Troy Watkins
Subject: Re: Water Tower Update

Jan 29, 2020

Re: HBTS Hay Tank Project Status Update for Park Board
Preservation Park, Thompsons Station

Jennifer:

Contractor CROM Corporation has completed construction of the tank on the Howard Hay site.

The large 3,000,000 gallon concrete tank is 42 feet tall and 110 feet in diameter.

The tank has been painted green, and fence has been installed around the tank.

Water has not been put in tank at this date. There remains installation of a check valve in the control vault at the tank.

Installation of underground electric by MTEMC to the tank is on hold due to delay in obtaining an easement across Candace Williams property on Four Winds Lane.

Contractor Parchman has completed trench restoration of the 20-inch waterline across the Park from the CSX railroad track to the tank.

HB&TS has completed upgrading the capacity of the pump station on Columbia Pike at I-840 in order to fill the tank.

Currently we expect the tank to be filled with water by March 2020.

We believe the project has gone well, and the tank will be ready for service this summer.

Regards,

Tom Puckett
General Manager
HB&TS Utility District

On Monday, January 27, 2020, 11:59:11 AM EST, Jennifer Jones <jjones@thompsons-station.com> wrote:

Hey Tom –

Can you give us a quick update on the water tower construction to pass along to our Parks Board next week?

Thanks so much!

Jennifer Jones

Planning & Permit Technician

Town of Thompson's Station

Phone: (615) 794-4333

Fax: (615) 794-3313

www.thompsons-station.com





*Town of Thompson's Station
Parks and Recreation Advisory Board
FY2019-2020*

Summary of Parks Revenue and Expenditures

	Approved Budget	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Total YTD	Budget Remaining
Revenues										
Rental		\$ 550	\$ 400	\$ 600	\$ 150	\$ 800	\$ 50	\$ 150	\$ 2,700	
Merchandise			\$ 287		\$ 148	\$ 95	\$ 250		\$ 780	
Other		\$ 150							\$ 150	
TOTAL REVENUES	\$ 30,000	\$ 700	\$ 687	\$ 600	\$ 298	\$ 895	\$ 300	\$ 150	\$ 3,630	\$ 26,370
Expenditures										
Cleaning		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 3,500	
Utilities		\$ 241	\$ 211	\$ 249	\$ 250	\$ 281	\$ 347	\$ 305	\$ 1,884	
Repairs									\$ -	
Other				\$ 773	\$ 695	\$ 3,400	\$ 336	\$ 953	\$ 6,157	
				Tire						
				Swing						
TOTAL EXPENDITURES	\$ 20,150	\$ 741	\$ 711	\$ 1,522	\$ 1,445	\$ 4,181	\$ 1,183	\$ 1,758	\$ 11,541	\$ 8,609
Park Improvements										
	Budget	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20		
Park Improvements	\$ 250,000					\$ 7,058			\$ 7,058	\$ 242,942
Signage	\$ 15,000								\$ -	\$ 15,000
						Concrete for Pres. Park				
						Steel Doors @ Pres. Park				