

**MEMORANDUM**

**TO:           Town of Thompson’s Station BOMA**

**FROM:       Reynolds, Potter, Ragan, & Vandivort, PLC**

**RE:           Robert’s Rules of Order – Inquiry from August BOMA Meeting**

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Board of Mayor and Aldermen,

The issue of how to procedurally approach, under Robert’s Rules of Order, a motion at a subsequent BOMA meeting was raised at the August BOMA meeting as well as by inquiry from multiple BOMA members after said meeting. The proper procedure for addressing a positive (to do something) or negative (to not do something) motion is outlined below for your reference and review.

The proper procedure for re-addressing an issue that has already been voted on by a positive or negative motion is a **motion to rescind** the prior motion. §35 of Robert’s Rules of Order provides the outline for this type of motion, and, in sum, it is a motion by which a previous action or order can be canceled or countermanded. The effect of a motion to rescind is to strike out an entire motion, resolution, rule, etc, or some part thereof depending on the purpose of the motion to rescind. Any member of the BOMA can make this type of motion, and any member of the BOMA can second this type of motion. A motion to rescind, with notice, requires a simple majority.

The form of a proper motion to rescind is thus: “I move to rescind the motion relating to [topic] adopted at the [month] meeting.”

Sincerely,

Andrew E. Mills & Kirk Vandivort