

Phone: (615) 794-4333  
Fax: (615) 794-3313  
www.thompsons-station.com



1550 Thompson's Station Road W.  
P.O. Box 100  
Thompson's Station, TN 37179

**DATE:** November 1, 2019

**TO:** The Board of Mayor and Aldermen (BOMA)

**FROM:** Wendy Deats, Town Planner

**SUBJECT: Item 1 – Ordinance 2019-008 – Land Development Ordinance Amendment (LDO Amend 2019-002)**

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On June 25, 2019 the Planning Commission held a work session to discuss the proposed LDO amendments. On August 27, the Planning Commission took under consideration the proposed amendment and is recommending the following amendments to the Land Development Ordinance.

On September 10, 2019, the Board of Mayor and Aldermen passed on first reading the proposed amendment with the following addition submitted by Staff:

**5.4.3 Preliminary Plat (page 147).** Per discussions with the utility board, Staff has identified the need for additional information related to an approved soils map during the preliminary plat stage.

xxviii. Tennessee Department of Conservation approved soils map(s) of the property.  
(Note: remaining sections will be re-lettered).

Staff also discussed additional language within the definition of “personal service” to include a statement related to the applicability of additional regulations regarding tattoo and piercing users, therefore, the following is added for review during second reading.

**Personal Service:** an establishment providing services, such as hair and beauty, dry cleaning and tailoring, photography studios or other similar services. These establishments may also offer retail products for the services provided. Body piercing and tattoo parlors are included in the definition of personal service, provided they are in conformity with the state licensing and regulatory requirements.

On September 24, 2019, the Planning Commission reviewed the revisions as submitted to the Board of Mayor and Aldermen and is recommending the additional changes to the LDO.

The LDO amendment was deferred to November 12, 2019 to develop some additional language on the requirements for wastewater management information which is incorporated within the Development Agreement.

In addition, the Town Engineer is recommending a standard form for as built certification in order to improve the process for as built to be included in the LDO. This form is intended to

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provide the Town with sealed document attesting to the validity of the as built that will be turned into the Town. Therefore, on October 22, 2019, the Planning Commission reviewed the proposed Appendix G and is recommending to the Board of Mayor and Aldermen its inclusion in the amendments.

Staff recommends that the Board of Mayor and Aldermen hold a public hearing and adopt Ordinance 2019-008 incorporating the amendments as identified in Exhibit A.

Attachments

Ordinance 2019-009

Exhibit A