

**Town of Thompson's Station
Board of Mayor and Aldermen
Meeting Minutes
November 12, 2019 7:00 p.m.**

Call to Order:

The meeting of the Board of Mayor and Aldermen of the Town of Thompson's Station was called to order at 7:00 p.m. on November 12, 2019 at the Thompson's Station Community Center with the required quorum. Members and staff in attendance were: Mayor Corey Napier; Alderman Shaun Alexander; Alderman Brandon Bell; Alderman Ben Dilks; Alderman Brian Stover; Town Administrator Ken McLawhon; Town Planner Wendy Deats; Finance Director Steve Banks; Town Recorder/Clerk Regina Fowler and Town Attorney, Kirk Vandivort.

Pledge of Allegiance:

- I. Approval of adding item #9 under new business to this agenda, consideration of work session prior to monthly BOMA meetings.** A motion was made by Alderman Stover to add item #9 under new business to this agenda, the consideration of a work session prior to monthly BOMA meetings. The motion was seconded and carried unanimously.

- II. Approval of adding item #10 under new business to this agenda, discussion with Town Attorney as to the specific authority of the Town Administrator particularly as to the hiring process.** A motion was made by Alderman Dilks to approve adding item #10 under new business to this agenda, discussion with Town Attorney as to the specific authority of the Town Administrator particularly as to the hiring process. The motion was seconded and carried unanimously.

Consent Agenda:

a. - b. Consideration of the September 10, 2019 and October 8, 2019 regular minutes. Alderman Alexander made a motion to approve items a and b on the Consent Agenda September 10, 2019 and October 9, 2019 meeting minutes. The motion was seconded and carried unanimously.

c. – d. Approval of Resolution 2019-030 – A resolution of the Town of Thompson's Station, TN to declare certain property (2007 Ford Ranger) of the town, surplus and give the authority to the Town Administrator to dispose of said surplus items and the Purchase of a New Vehicle. Alderman Dilks made a motion to approve resolution 2019-030, a resolution of the Town of Thompson's to declare certain property (2007 Ford Ranger) of the town, surplus and give the authority to the Town Administrator to dispose of said surplus items and the Purchase of a New Vehicle. The motion was seconded and carried unanimously.

e. Purchase of a Chipper for Public Works. Alderman Dilks made a motion to defer the purchase of a chipper for public works until the January BOMA meeting. The motion was seconded and carried unanimously.

f. Purchase of a Blower for Wastewater Department. Alderman Dilks made a motion to purchase a Blower for the wastewater department. The motion was seconded and carried unanimously.

Public Comments:

A presentation of a railroad spike plaque was presented to Wendy Deats, Town Planner for her hard work and dedication to the Town of Thompson's Station. Ms. Deats has chosen to resign. Ken McLawhon introduced Micah Woods, as the Interim Town Planner until a permanent town planner can be hired.

Unfinished Business:

- 1. Public Hearing and Second Reading of Ordinance 2019-008: An ordinance to amend certain provisions of the Land Development Ordinance LDO Amendments (LDO Amend 2019-002).** A motion was made by Alderman Bell to approve Second Reading of Ordinance 2019-008, an ordinance to amend certain provisions of the Land Development Ordinance LDO Amendments (LDS Amend 2019-002). The motion was seconded and carried unanimously.
- 2. Public Hearing and Second Reading of Ordinance 2019-009: An ordinance of the Town of Thompson's Station, Tennessee, providing that the Code of Ordinances of the Town of Thompson's Station be amended by adding a new chapter to Title 16 therein, providing for the installation and maintenance of communications facilities in the public right-of-way.** A motion was made by Alderman Stover to approve second reading of ordinance 2019-009. An ordinance of the town of Thompson's Station, Tennessee, providing that the Code of Ordinances of the Town of Thompson's Station be amended by adding a new chapter to Title 16 therein, providing for the installation and maintenance of communications facilities in the public right-of-way. The motion was seconded and passed unanimously.
- 3. Approve Participation Agreement for Critz Lane Project (Phase I).** Alderman Bell made a motion to approve Participation Agreement for Critz Lane Project (Phase 1). The motion was seconded and passed unanimously.
- 4. Approve Draft for Sewage Agreement for Critz Lane Project.** Alderman Bell made a motion to approve the Sewage Agreement for Critz Lane Project including variations 2. a. and c. as discussed in the work session. The motion was seconded and passed unanimously.
- 5. First Reading of Ordinance 2019-010: An ordinance of the Town of Thompson's Station to adopt the 2015 Edition of the International Property Maintenance Code.** Alderman Bell made a motion to approve first reading of Ordinance 2019-010. An Ordinance of the Town of Thompson's Station to adopt the 2015 Edition of the International Property Maintenance Code. The motion was seconded and passed unanimously.

New Business

- 6. Approval of Resolution 2019-026: A resolution of the Town of Thompson's Station, TN to approve a subdivision development agreement with MBSC, TN Homebuilders for Phase 18 (Section 18A) of Tollgate Village and to authorize the Mayor to execute said agreement.** Alderman Bell made a motion to approve Resolution 2019-026. A resolution of the Town of Thompson's Station, TN to approve a subdivision development agreement with MBSC, TN Homebuilders for Phase 18 (Section 18A) of Tollgate Village and to authorize the Mayor to execute said agreement. The motion was seconded and passed unanimously.

- 7. Approval of Resolution 2019-027: A resolution of the Town of Thompson's Station TN to accept the dedication of public infrastructure within Phase 6, Section 6A of Bridgemore Village and set a maintenance surety for a period of one year.** Alderman Stover made a motion to approve Resolution 2019-027. A resolution of the Town of Thompson's Station TN to accept the dedication of public infrastructure within Phase 6, Section 6A of Bridgemore Village and set maintenance surety for a period of one year. The motion was seconded and passed unanimously.

- 8. Approval of Resolution 2019-029: A resolution of the Town of Thompson's Station, Tennessee for a Software Contract approving the Subscription Agreement with DUDE Solutions, Inc.** Alderman Bell made a motion to approve Resolution 2019-029. A resolution of the Town of Thompson's Station, Tennessee for a software contract approving the subscription agreement with DUDE Solutions, Inc. The motion was seconded and passed unanimously.

- 9. Approve monthly Work Sessions to begin at 6:00 p.m. prior to regular monthly BOMA meetings.** After much discussion, it was determined that approval of the 2020 BOMA calendar will be on the January agenda for approval including any needed work sessions at 6:00 p.m. prior to the monthly BOMA meetings.

- 10. Town Administrator Hiring Process:** After much discussion Alderman Dilks felt that the Mayor of Thompson's Station, while acting Interim Town Administrator, illegally created two new positions and filled them with friends. According to Alderman Dilks, his interpretation of the Town Charter and Municipal Code, any new position should be presented to BOMA for their approval. After questioning, Town Attorney Vandivort felt due to the alleged allegations and potential litigation an Executive Session would be in order. Vandivort said the Town Charter and Municipal Code spoke for itself and interpretations may vary. Dilks told Town Administrator, McLawhon that he expected him to take immediate action to rectify said contract of Chris Daskam. McLawhon noted that the contract was dated 11/30/2018 thru 11/30/2019, in terms of expiring later in the month, absent sooner cause. Alderman Bell was unaware

of said allegations and felt it imperative that if a claim is made that Town Attorney should provide a written opine to all BOMA members. Other BOMA members agreed. Attorney Vandivort said he would comply with their wishes and provide a written response to BOMA.

- 11. Plans for Town Planner Position.** Alderman Dilks wanted to know the plans for the Town Planner Position. Mr. McLawhon noted that advertisements had been sent to all pertinent websites and newspapers. It was determined that the final top 2-3 candidates would be interviewed by a couple of BOMA representatives and the Town Administrator.
- 12. Ethics Policy Discussion:** Alderman Dilks also wanted to know why the Town of Thompson's Station Ethics Policy was sent to BOMA members at this time. Town Attorney Vandivort stated, "they were unaware of the last time BOMA had been familiarized with the policy therefore, they felt it appropriate to send it out and be pro-active rather than re-active thusly, deciding to send it out to all BOMA and other town board members".

Adjourn:

There being no further business, the meeting was adjourned at 8:42 p.m.

Corey Napier, Mayor

Regina Fowler Town Recorder/Clerk