

**Minutes of the Meeting**  
**of the Municipal Parks and Recreation Advisory Board**  
**of the Town of Thompson 's Station, Tennessee**  
**September 1, 2020**

**Call to Order:**

The meeting of the Municipal Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 p.m. on 1st day of September 2020 via electronic means under the authority of the Governor's Executive Order related to public meetings during the COVID-19 emergency with the required quorum.

The following statement was read by Parks Chairman Jim Van Vleet:

Hello and welcome to this the September 1st, 2020, Parks and Recreation Advisory Board meeting for the Town of Thompson's Station.

Pursuant to the Guidance from the Office of the Comptroller for the State of Tennessee and in accordance with Governor Lee's Executive Orders No. 16 & 34:

This Town of Thompson's Station Parks and Recreation Advisory Board meeting, with notice, is being held virtually and being recorded to protect the public health, safety, and welfare of the Citizens of Thompson's Station in light of the coronavirus and to continue to allow the Town to function and operate.

Further, it is the desire of the Parks and Recreation Advisory Board to include this determination in the minutes for this meeting.

We understand that we, the Thompson's Parks and Recreation Advisory Board, serves the Town of Thompson's Station, which is why we are currently recording this virtual meeting, broadcasting it live for public viewing, and uploading and preserving it for future viewing.

A recording of this meeting will be available on the Town of Thompson's Station's web site at [thompsons-station.com](http://thompsons-station.com) within 24 hours of this meeting.

Members and staff virtually present were: Chairman Jim Van Vleet; Alderman Brandon Bell; Board Member Matthew Barker; Board Member Gia Card; Board Member Ward Engle; Board Member Larry Simmons; Board Member Miriam Wiggins; Maintenance Supervisor Bryan King; Planning & Permitting Technician Jennifer Jones; and IT Coordinator Tyler Rainey. Interim Town Planner Micah Wood was unable to attend.

**Approval of Minutes.** The minutes of the August 4, 2020 regular meeting were presented.

Chairman Van Vleet wanted the August minutes to reflect the fact that Joey Chessor's Eagle Scout project was approved for the Dog Park and not Sarah Benson Park.

**After discussion, Alderman Bell made a motion to approve the August 4, 2020 minutes as presented.**

**Roll Call Vote:**

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Alderman Bell	Yea	Chairman Van Vleet	Yea	Board Member Card	Yea
Board Member Engle	Yea	Board Member Simmons	Yea	Board Member Wiggins	Yea
Board Member Barker	Yea				
	<b>Yea 6</b>		<b>Nay 0</b>		<b>Abstain 0</b>

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**Public Comment.**

**None.**

**Unfinished Business**

**1. Update on Projects:**

**a. Update on Greenway Project**

Ms. Jones updated the Board about the Greenway project and announced the dates (September 9-11) for the Public Open House.

**b. Eagle Scout Projects Updates**

**i. Refurbishing Alexander Trail signage – Carson Patterson**

Mr. Patterson did not attend the meeting.

**c. Park Equipment/Furniture Updates**

The board discussed the various options for park furniture and Chairman Van Vleet would like staff to research stone benches. The Board also asked staff to build 5 trash cans to place in Preservation Park.

**d. Preservation Park Parking Lot Expansion (CIP)**

Mr. King updated the Board with pricing information and different scenarios.

**After discussion, Alderman Bell made a motion for Staff to price two different scenarios, one Staff designed and one Barge design to present to BOMA in October. The motion was seconded and carried by all.**

**New Business:**

**2. Budget Report** – Reviewed and looked at various capital improvement projects.

**Adjourn**

The meeting was adjourned at 6:48 p.m.

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Jim Van Vleet, Chairman