

**Town of Thompson's Station  
Utility Board  
Meeting Minutes  
February 26, 2020 6:00 p.m.**

**Call to Order:**

The meeting of the Utility Board of the Town of Thompson's Station was called to order at 6:00 p.m. on February 26, 2020 at the Thompson's Station Community Center with the required quorum. Members and staff in attendance were: Chairman, Jeff Risten, Alderman, Brian Stover, Committee Members, Bruce DiFrancisco, Joe Whitson, Skip Beasley, Town Administrator, Ken McLawhon, Finance Director, Steve Banks, Town Recorder/Clerk, Regina Fowler and Town Attorney, Kirk Vandivort.

**1. Minutes:**

Consideration of the minutes as amended of the January 15, 2020 regular meeting were presented.

Alderman Stover made a motion to approve the January 15, 2020 regular meeting minutes as amended. The motion was seconded by Mr. Beasley and carried unanimously.

**2. System Operators Update:**

Town Administrator, Ken McLawhon updated the Board noting that there continues to be I & I issues.

**3. I & I Update:**

Matthew Johnson, Barge Design Solutions updated the UB on the I & I issue. Flows continue to run 400,000 to 420,000 gallons per day. Data will be analyzed to hopefully determine where flow is coming from. Extensive smoke testing should be conducted, and data will continually be analyzed.

**4. Hill Property Drip Field Construction Update:**

Matthew Johnson, Barge Design Solutions updated the UB on the progress of this project. 275,000 linear feet of tubing has been installed at this time. The rain has been a deterrent. Headers are being assembled at this time. Contractual completion dates are as follows;

April 9<sup>th</sup> – Contractual Completion Date for Milestone 1

June 8<sup>th</sup> – Substantial Completion Date

July 20<sup>th</sup> – Final Completion Date

The above dates will change minus any inclement weather dates. The Board did ask if the contractor would work on Saturday and Sundays? Matthew Johnson stated they do work on Saturdays at this time however, that discussion can be initiated by Barge to confirm if that is a viable option.

- 5. Endorsement of Barge Design Solutions Professional Service Agreement or the Regional Wastewater Treatment Plant, MBR (membrane bio-reactor) Design Project and Upgrades:** At this time the Town is pursuing the option for USDA funds to pay for said project. It would require the use of JCDC 500 industry form for services. Mr. DiFrancisco made a motion to accept the scope of work presented by Barge Design Solutions for it to move forward with the approval process. The motion was seconded and

carried unanimously.

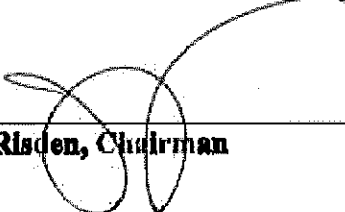
**6. Endorsement of an Ordinance 2020-XX Wastewater Capacity Reservation System an Ordinance of the Town of Thompson's Station, Tennessee to Amend Title 18 (Ordinance No. 10-XX Pursuant to Title 18, Chapter 1, regarding Reservation Policy Wastewater Capacity):**

Jeff Riden made a motion to defer the Endorsement of an Ordinance 2020-XX Wastewater Capacity Reservation System an Ordinance of the Town of Thompson's Station, Tennessee to Amend Title 18 (Ordinance No. 10-XX Pursuant to Title 18, Chapter 1, regarding Reservation Policy Wastewater Capacity) until the March 18, 2020 meeting. The motion was seconded by Mr. DiFrancisco and carried unanimously.

**Adjourn:**

There being no further business, the meeting adjourned at 6:35 p.m.

An Open House immediately followed this meeting for the purpose of Wastewater.

  
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**Jeff Riden, Chairman**