

Town of Thompson's Station
Utility Board
Minutes of the Meeting
March 27, 2019

1. Call Meeting to Order

Jeff Ridsen Called the meeting to Order. Present were: Brian Stover, Jeff Ridsen, Charles Stark, Brad Wilson, Joe Whitson, Bruce DiFrancisco and John Peterson, Assistant Town Administrator Caryn Miller, Town Attorney Todd Moore, and Finance Director Steve Banks.

2. Elect Chair and Secretary

A motion to elect Jeff Ridsen as Board Chair was made by John Peterson and seconded by Charles Stark. The motion carried unanimously

A motion was made by Brian Stover to elect John Peterson as Secretary and seconded by Bruce DiFrancisco. The motion carried unanimously.

3. Adopt Rules for the Board

Jeff Ridsen presented proposed a bylaws draft. After discussion John Peterson made a motion to adopt the bylaws as presented with the addition of meetings to be held on the Third Wednesday of each month at 7 pm and was seconded by Brian Stover. The motion carried unanimously.

4. System Update

Matthew Johnson from Barge Designs presented an update.

a. Cell #1 Repair (water level, bidding, schedule) Out to bid April 16, 2019 at 10 am bid opening.

b. Hill Property Drip Fields (design, soils analysis, easements) At 30% design, received approval from CSX and contract went to BOMA and has been approved. Need to get easements completed. Target is May1, 2019 for design completion.

c. Whistle Stop Collection System Improvements (scope and development - easements) Confirmed 40 homes would go to Heritage Commons. The Trunk Line Project is waiting for the Courts to finalize all the papers according to the Town Attorney. Construction is projected to be complete by the end of 2020

d. Alexander Property (soils analysis) Suggested that we contract with Mr. Gibby directly as he is almost finished with the Hill property.

e. Master Plan Progress (treatment type, financing, financing models/options, etc...) Suggested that a work session be held to discuss further options for new systems as well as costs and possible financing of those systems.

5. System Capacity and Taps

a. Current Flows Discussion and update was provided by Staff

b. Tap Allocation (current, committed, future, and timing of additional taps coming online) Tap allocation summary was provided by Staff

6. Other Items per BOMA/Town Staff. Assistant Town Administrator Caryn Miller brought forth a request from Mr. Daniel Wood and Mr. Khris Pascarella related to possible pump and haul for their developments. Mr. Wood indicated that it would be at his expense. Mr. Pascarella indicated it would be at the Town's expense and proposed an agreement where he would pre-pay for the taps and Impact fees in order to help with the sewer improvements that would need to be made in order for his development to hook up to the system at a later date.

Board members wanted more time to look at the information presented and requested it be placed on the agenda for the next meeting in April.

7. Announcements: None

8. Adjournment: Motion to adjourn made by Brian Stover and seconded by Bruce DiFrancisco. Meeting was adjourned at 8:30 p.m.

Utility Board Chairman Jeff Riden

