

**Minutes of the Meeting**  
**of the Municipal Planning Commission**  
**of the Town of Thompson's Station, Tennessee**  
**July 25, 2017**

**Call to Order:**

The meeting of the Municipal Planning Commission of the Town of Thompson's Station was called to order at 7:00 p.m. on the 25<sup>rd</sup> day of July, 2017 at the Thompson's Station Community Center with the required quorum. Members and staff in attendance were: Chairman Jack Elder; Vice Chairman Mike Roberts; Commissioner Shaun Alexander; Commissioner Debra Bender; Alderman Ben Dilks; Commissioner Trent Harris; Town Administrator Joe Cosentini; Town Planner Wendy Deats; Town Attorney Todd Moore and Town Clerk, Jennifer Jones. Commissioner Benson was unable to attend.

**Pledge of Allegiance.**

**Minutes:**

The minutes of the June 27<sup>th</sup>, 2017 meeting were previously submitted.

**Commissioner Bender approval of the June 27<sup>th</sup>, 2017 meeting minutes. The motion was seconded and carried unanimously.**

**Public Comment:**

John Wyckoff – 2060 Callaway Park Place – Concerns about construction debris and overgrown lots within the Canterbury Subdivision.

**Town Planner Report:**

Mrs. Deats has received the secondary access plans for Tollgate Village. They have been sent to a traffic engineer for review and comments were received back today. Mrs. Deats is will coordinate with the Developer to discuss the comments. The stop-light at the Tollgate entrance is further along and Mr. Rowe with MBSC had stated that it should be complete by the end of September, but the Phase 16 and 17 approvals grant until December 31, 2017.

**Unfinished Business:**

None

**New Business:**

- 1. Amendments to the Land Development Ordinance – Sign and Hillside Standards (Zone Amend 2017-005).**

Mrs. Deats reviewed her report and requested that the Planning Commission recommend adoption of these amendments to the Land Development Ordinance to the Board of Mayor and Aldermen.

**After discussion, Alderman Dilks made a motion to recommend adoption of the Sign and Hillside Standards (Zone Amend 2017-005) amendments with changes recommended by Staff to the Board of Mayor and Aldermen. The motion was seconded and carried by all.**

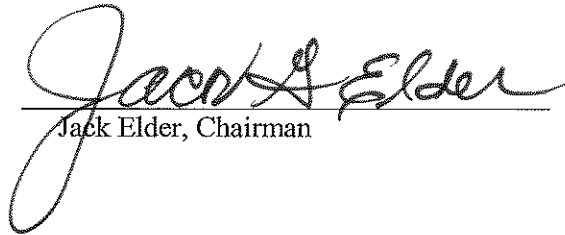
**2. Update to the Planning Commission By-Laws.**

Mrs. Deats reviewed her report and recommended that the Planning Commission adopt the updated by-laws. Discussion ensued about the word “deferral” being appropriate in the bylaws.

After discussion, for clarity, Chairman Elder requested a vote to leave the word “defer” in the bylaws. The vote was 5 to 1, with Commissioner Bender casting the dissenting vote.

**After discussion, Commissioner Roberts made a motion to adopt the updated application submittal process as discussed in the By-Laws. The motion was seconded and carried by all.**

There being no further business, Commissioner Bender made a motion to adjourn. The motion was seconded and the meeting was adjourned at 7:42 p.m.

  
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Jack Elder, Chairman

Attest:

  
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Secretary