



An Equal Opportunity Employer

APPLICATION FOR EMPLOYMENT

Notice: The Town of Thompson's Station is committed to the principles of equal opportunity, equal access and affirmative action. Discrimination on the basis of age, race, sex, color, religion, sexual orientation, national origin, disability or any other non-merit factor is prohibited.

To receive proper consideration, ALL questions must be answered. Unsigned applications will be returned to the applicant.

PLEASE TYPE OR PRINT CLEARLY:

POSITION REQUESTED:	PHONE:	DATE:	
LAST NAME:	FIRST NAME:	MIDDLE NAME/INITIAL:	
CURRENT ADDRESS (# AND STREET):	CITY:	STATE:	ZIP:

- When can you begin work? _____
- What are your salary requirements? _____
- Are you over the age of 18? YES NO
- Do you have a legal right to work and remain in the United States? YES NO
- Have you been dismissed or forced to resign from employment? YES NO

IF YOU ANSWERED YES TO #5, PLEASE DESCRIBE IN FULL:

HIGH SCHOOL NAME AND ADDRESS:	COURSES OF STUDY:	NUMBER OF YEARS ATTENDED:	HIGHEST GRADE COMPLETED: <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> GED
COLLEGE NAME AND ADDRESS:	COURSES OF STUDY:	NUMBER OF YEARS ATTENDED:	NUMBER OF YEARS COMPLETED:
DIPLOMA OR DEGREE RECEIVED:			
OTHER COLLEGE/SCHOOL NAME AND ADDRESS:	COURSES OF STUDY:	NUMBER OF YEARS ATTENDED:	NUMBER OF YEARS COMPLETED:

Phone: (615) 794-4333
 Fax: (615) 794-3313
 thompsons-station.com



1550 Thompson's Station Rd W
 P.O. Box 100
 Thompson's Station, TN 37179

EMPLOYMENT HISTORY:

Give names and addresses of previous employers (including civil service). Please list in order with most recent employer first. If you are now working, give name and address of present employer and state such reason or desire to quit. Also give reason for any lapse of time between periods of employment.

Employed: From Mo. _____ Yr. _____ to Mo. _____ Yr. _____ Title of position _____ Starting Salary Last Salary _____ Reason for Leaving _____ Name and address of employer _____ _____ Number of employees you supervised _____ Name and title of your immediate supervisor _____ _____	Describe your duties: _____ _____ _____ _____ _____ _____ _____ _____
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FIDELITY INFORMATION

1. Have you ever been convicted, forfeited bond, or are you currently on probation for any felony in a court of law or general court martial? (A felony is defined as an offense punishable by imprisonment for a term exceeding one year.) YES NO

If yes, give details on a separate sheet of paper for each offense. Include (1) date, (2) charge, (3) place, (4) court, and (5) action taken. You must disclose any conviction involving a sentence or suspended sentence. You may omit: (1) any offense committed before your 18th birthday which was finally adjudicated in a juvenile court; (2) any conviction which has been expunged under Federal or state law. A conviction will not necessarily disqualify you from consideration. A conviction will be judged on its own merits with respect to time, circumstances, and seriousness and only to the extent permitted by law.

2. Have you ever worked in a position that required you to be bonded? YES NO
If yes, please describe in full.

3. Is there anything that would prevent you from performing in a reasonable and safe manner the activities involved in the position for which you have applied? YES NO

IF YOU ANSWERED YES TO ANY OF THE ABOVE, PLEASE EXPLAIN:

Please read carefully and sign below.

I understand and voluntarily agree to the following:

1. The facts set forth in my application for employment are true and complete to the best of my knowledge. I understand that any misrepresentations, omissions or false statements on this application shall be considered sufficient cause for refusal of employment, or if employed, termination from AOC employment.
2. I am a citizen or have a legal right to work and remain in the United States. I will provide identification when required.
3. I authorize and request that all of my present and former employers and those individuals I have listed as personal references furnish information about my employment record, including a statement of the reason for the termination of my employment, work performance, abilities, and other qualities pertinent to my qualifications for employment, hereby releasing them from any and all liability for damages arising from furnishing the requested information.
4. Nothing in this document should be construed as contractual in nature.

Applicant Signature: _____

Date Signed: _____