



THOMPSON'S STATION MUNICIPAL GOVERNMENT  
**Job Description**

**Job Title: Maintenance Laborer**

**Position Summary:** Responsibilities vary with primary tasks being the maintenance of all Town streets , storm drains, asphalt surfaces, sidewalks, parks, and Town buildings. Position regularly operates equipment including mowers, tractors, back hoe, skid steer, excavator, truck and trailer, etc.

**Minimum Qualifications and Required Knowledge, Skills and Abilities:**

Education: High school graduate or equivalent.

Requirements: Must have a valid drivers license.

Experience:

Reports Directly to: Maintenance Crew Leader

Review Responsibility: Maintenance Crew Leader

**Essential Duties and Tasks:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

**Interact effectively with Town employees**

- Facilitates and works within a "team oriented" environment, being a team member.
- Assists skilled laborers in the performance of their duties.
- Ability to understand simple oral instructions.

**Physical Requirements and Work Environment:**

This position must have overall stamina and ability to perform moderate to strenuous physical activity. The employee will use a variety of hand tools and small machinery such as a weed eater, chain saw, mover, etc. The employee will be required to lift, carry, dig, climb, bend and move moderately to very heavy objects. They employee may be exposed to all types of weather conditions with possible exposure to fumes, chemicals or toxic substances. The employee may be required to work in high places and occasionally operate a dump truck.

**Essential Functions of the Job:**

Performs a variety of general labor duties such as painting, mowing, weed spraying, brush and weed trimming and general Parks and street maintenance. Removes debris from street rights-of-ways, catch basins, drainage ways and other Town property. Loads and unloads dirt, gravel, trash, refuse and other debris. Works as part of construction crew in road repair, gravel spreading, or ditch digging. Operates mowing machines and other small machinery. Assists skilled laborers in the performance of their duties. Cleans equipment and tools. Performs routine maintenance on machinery and tools. Operates a dump truck and other light equipment as backup operator. Performs related work as required.

**Required Knowledge and Abilities:**

Knowledge of materials and equipment used in general maintenance and construction work. Knowledge of occupational hazards and safety precautions. Ability to carry out instructions. Ability to establish and maintain effective working relationships with other employees and members of the general public.

**Employee Review:**

I have read the above, and understand that it is intended to describe the general content of and requirements for performing this job. It is not an exhaustive statement of duties, responsibilities or requirements. I understand that this description does not preclude my supervisor's authority to add or change duties or responsibilities, and understand that the performance of other duties will be required from time to time in order to meet the Town's needs. I have been given a copy of this description.

Incumbent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Date Approved:** July 2014  
**Reports to:** Town Administrator  
**FLSA:** Exempt

This job description reflects management's assignment of essential functions; and nothing in this herein restricts management's right to assign or reassign duties and responsibilities to this job at any time.